

CHIEF RING STEWARD FOR CONFORMATION CLASSES

- Line up several stewards from your time zone.
- Schedule two (2) ring stewards to each breed ring for all classes.
- Assign members who have stewarding experience, preferably at specialty shows.
- Check with stewards to see if they have any entries in the show. Do not assign them to a judge under which any dog they own or co-own will be exhibited at this show.
- Advise stewards that professional attire is appropriate for a National Specialty.
- Arrange for tissues, handi-wipes, water, soft drinks, hard candy and appropriate clean-up materials: pooper-scooper, paper towels, mop and bucket, disinfectant and covered receptacle (for scooped material) for the stewards' station.
- Provide stewards who have long assignments with a paid lunch. Definition of a "long assignment" is four or more hours.
- Ensure that Superintendent has provided each ring with a catalog for accounting of arm-bands.
- Have available at the stewards' tables a copy of "Dog Show Stewards." It may be obtained from AKC, free of charge. Be familiar with its contents and instruct all stewards to read it before their assignments. Be sure they understand how to handle problems with entries, i.e. dog listed in wrong class, etc.
- Provide relief stewards for those stewards with long assignments.
- Instruct stewards to be at ring side at least a half hour before their scheduled assignment.
- Introduce stewards to the judge and the show superintendent.
- Instruct stewards on how trophies are to be awarded, i.e. trophy cards, actual items, etc..
- Check with stewards on a regular basis.
- Be available throughout judging.
- **Note:** Since the Chief Ring Steward will be dealing with the judges during their assignments, it is suggested that s/he does not have any dogs that s/he owns or co-owns entered in the show.
- Obedience ring stewards will be assigned by the Obedience Chairperson.